

**COMMUNITY SERVICES COMMITTEE
OF THE WHOLE**

**Minutes of the Meeting
Tuesday September 21, 2010
9:00 a.m.**

Room L139, Western Service Center

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 9:02 a.m. by the Chair, Commissioner Kathleen A. Gaylord. Those in attendance:

Commissioner Kathleen A. Gaylord
Commissioner Thomas Egan
Commissioner Nancy Schouweiler
Commissioner Liz Workman
Commissioner Paul J. Krause

Absent:

Commissioner Joseph A. Harris
Commissioner Willis E. Branning

Also in attendance were: Brandt Richardson, County Administrator, Kelly Harder, Community Services Division Director, and Jay Stassen, County Attorney's Office.

2. REPORTS

Chair Katie Tinderholm (Chair) and Eileen Ward (Consumer/Member) reported for the Dakota County Local Advisory Council for Adult Mental Health.

3. INTRODUCTIONS

There were no introductions.

4. AUDIENCE

Chair Gaylord asked if anyone in the audience wished to address the Committee on an item not on the agenda or if anyone wished to discuss an item on the Consent Agenda. No one appeared.

5. APPROVAL OF AGENDA

Moved by Commissioner Egan, seconded by Commissioner Workman, and passed on a 5-0 vote to approve the agenda.

6. CONSENT AGENDA

Moved by Commissioner Workman, seconded by Commissioner Schouweiler, and passed on a 5-0 vote to approve the consent agenda.

6.1 Minutes Of The August 17, 2010 Community Services Committee Of The Whole Meeting

6.2 Ratification Of Premerger Northwest Airlines Special Dislocated Worker Project, Authorization To Execute Agreement With Minnesota Department Of Employment And Economic Development, And Authorization To Amend 2010 Employment And Economic Assistance Budget

WHEREAS, on January 4, 2010, Dakota-Scott Workforce Services was notified by the Minnesota Department of Employment and Economic Development (DEED) of a Request for Information (RFI) for qualified Dislocated Worker service providers to serve Northwest Airlines (NWA) employees being laid-off; and

WHEREAS, Dakota-Scott Workforce Services responded to the RFI in collaboration with Anoka County, Washington County, Employment Action Center, HIRED, and Minnesota (MN) DEED/Dakota County Job Service, and was notified on January 14, 2010, that it was the successful proposer; and

WHEREAS, by Resolution No. 10-181 (April 6, 2010), the Dakota County Board of Commissioners authorized the acceptance of funds and the execution of related contracts for employment and training services through the use of State Special Dislocated Worker funds; and

WHEREAS, on May 18, 2010, Dakota-Scott Workforce Services was notified that the State Special Dislocated Worker funds of \$300,000 were to be returned to the state and replaced with the Federal National Emergency Grant (NEG) funds in the amount of \$2,596,362; and

WHEREAS, on May 21, 2010, the Dakota-Scott Workforce Investment Board approved a motion to accept the Federal NEG funds; and

WHEREAS, by Resolution No. 10-389 (August 10, 2010), the Dakota County Board of Commissioners authorized an amendment to the 2010 Employment and Economic Assistance (E&EA) budget to reduce it by \$300,000, and increase it to add the Federal NEG funds in the amount of \$2,596,362; and

WHEREAS, on September 2, 2010, DEED notified Dakota-Scott Workforce Services that the amount allocated for the State Special Dislocated Worker Project funding would be \$592,970 to serve 140 individuals in addition to the 613 individuals being served through the Federal NEG funds; and

WHEREAS, the Dakota-Scott Workforce Investment Board accepted the funding from DEED at its September 17, 2010, meeting; and

WHEREAS, staff requests authorization to accept the funding from DEED and amend the 2010 E&EA budget to add \$592,970.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the Premerger Northwest Airlines Special Dislocated Worker Project proposal submitted to the Minnesota Department of Employment and Economic Development by Dakota-Scott Workforce Services; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute an agreement with the Minnesota Department of Employment and Economic Development to accept Premerger Northwest Airlines Special Dislocated Worker Project funds in the amount of the grant awarded, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2010 Employment and Economic Assistance budget is hereby amended as follows:

Expense
Direct Program

Pre-Merger NWA Dislocated Worker Funds
\$533,673

Total Expenses	\$533,673
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Revenue	
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DEED	\$592,970
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Increase in Fund Balance	(\$59,297)
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Total Revenue	\$533,673
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6.3 Authorization To Distribute Year Two Funds From Statewide Health Improvement Program And Execution Of Related Contracts With Additional Healthcare Providers

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has a long history and responsibility for supporting efforts to prevent disease and disability, and promote and protect the health and safety of county residents; and

WHEREAS, the Statewide Health Improvement Program (SHIP) was signed into law in 2008 as an integral component of Health Care Reform with the goal to help Minnesotans live longer, better, healthier lives by reducing the burden of chronic diseases with a focus on tobacco use and obesity through physical activity and nutrition in worksites, healthcare settings, schools, and other community settings; and

WHEREAS, the Minnesota Department of Health notified Public Health staff that Dakota County had been awarded \$2.783 million to reduce obesity and tobacco use for a two-year period beginning July 1, 2009 and ending June 30, 2011 (\$1.157 million in the first year and \$1.626 million in the second year); and

WHEREAS, by Resolution No. 09-323 (July 7, 2009), the Dakota County Board of Commissioners authorized acceptance of SHIP funds from the Minnesota Department of Health and execution of a grant agreement with the Minnesota Department of Health and related contracts to complete the necessary work, resulting in contracts with nine healthcare providers to increase breastfeeding; and

WHEREAS, by Resolution No. 10-273 (May 18, 2010), the Dakota County Board of Commissioners authorized contracting for breastfeeding interventions with an additional three healthcare providers for the second year of SHIP funding in an amount not to exceed \$15,000; and

WHEREAS, staff has identified interest from additional healthcare providers to become partners in increasing breastfeeding practices.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts with up to 6 additional healthcare providers composed of clinics, hospitals, and birthing centers to facilitate breastfeeding interventions in an amount not to exceed a total of \$8,000 for the period of July 1, 2010 through June 30, 2011, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That these contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

6.4 Authorization To Amend 2010 Public Health Budget To Reallocate Public Health Emergency Response Grant III Funds

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has responsibility to prevent disease and disability and to promote and protect the health and safety of County residents; and

WHEREAS, the State of Minnesota received funds from the Centers for Disease Control and Prevention to assess and enhance the capacity of the state and local public health departments to respond to bioterrorism, infectious diseases, and other threats to public health; and

WHEREAS, the State of Minnesota, acting through the Minnesota Department of Health (MDH) , allocated funding to each Community Health Board to carry out grant activities to assess and enhance local public health capacity to respond to bioterrorism, infectious diseases, and other public health threats; and

WHEREAS, the State of Minnesota, acting through the MDH, allocated a PHER III grant in the amount of \$457,995 to Dakota County for the period of November 19, 2009 through July 31, 2012; and

WHEREAS, by Resolution No. 09-576 (November 10, 2009), the Dakota County Board of Commissioners approved the PHER III plan and budget, and execution of the PHER III grant agreement with MDH; and

WHEREAS, on August 26, 2010, MDH changed the terms of the grant agreement to require Public Health to expend PHER III grant funds by July 30, 2011; and

WHEREAS, by Resolution No. 10-420 (August 24, 2010), the Dakota County Board of Commissioners authorized a budget amendment to transfer PHER III grant funds from the Public Health operations budget to the capital expenditure purchase (CEP) budget; and

WHEREAS, staff recommends that the Public Health PHER III budget be amended to transfer additional grant funds from the Public Health operations budget to the CEP budget.

NOW, THEREFORE, BE IT RESOLVED, That the 2010 Public Health budget is hereby amended as follows:

EXPENSE

CEP	\$36,000
Operational	(36,000)
TOTAL EXPENSE	\$0

6.5 Authorization To Execute Amendment To Grant Agreement With Minnesota Department Of Public Safety-Office Of Justice Programs To Extend Family Dependency Treatment Court Funding

WHEREAS, by Resolution No. 08-252 (May 20, 2008), the Dakota County Board of Commissioners approved submission of a Family Dependency Treatment Court (FDTC) proposal to the Minnesota Department of Public Safety-Office of Justice Programs (DPS-OJP), to fund a Recovery Specialist to serve Family Dependency Treatment Court participants; and

WHEREAS, the DPS-OJP awarded the County \$90,000 for this purpose; and

WHEREAS, by Resolution No. 08-376 (August 26, 2008), the Dakota County Board of Commissioners authorized execution of a grant agreement with the DPS-OJP to accept the grant and amend the 2008 Social Services budget; and

WHEREAS, the grant award funded the Recovery Specialist position through calendar year 2009; and

WHEREAS, the DPS-OJP contacted Dakota County and offered continued funding of \$90,000 for 2010 to continue the County's Family Dependency Treatment Court (FDTC) Recovery Specialist position; and

WHEREAS, by Resolution No. 10-184 (April 6, 2010), the Dakota County Board of Commissioners authorized execution of an amendment to the grant agreement with the DPS-OJP to accept the grant and amend the 2010 Social Services budget; and

WHEREAS, the DPS-OJP recently contacted Dakota County again and offered continued funding of \$81,955 for 2011 to continue the County's Family Dependency Treatment Court (FDTC) Recovery Specialist position; and

WHEREAS, the Recovery Specialist position uniquely supports parents starting and progressing in their recovery from substance abuse; and

WHEREAS, the grant award may be cancelled by the DPS-OJP or the Dakota County Board of Commissioners at any time, with or without cause, upon 30 days written notice to the other party; and

WHEREAS, in the event of cancellation, the County is entitled to a pro-rated payment based on the services provided.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute an amendment to the grant agreement authorized by Resolution No. 10-184 with the Minnesota Department of Public Safety-Office of Justice Programs to continue the Recovery Specialist position for the Family Dependency Treatment Court through 2011, in the amount of the grant awarded, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Recovery Specialist position is time-limited and contingent upon continued availability of grant funding.

7. REGULAR AGENDA

7.1 Update On Status Of Health Plan Contracts For Minnesota Senior Health Options, Minnesota Senior Care Plus, Minnesota Choice, And Other Department Of Human Services Reforms

Kay Dickison, Social Services Deputy Director, presented on this item. Ms. Dickison overviewed the program specifics and funding streams of Minnesota Senior Health Options, Minnesota Senior Care Plus, and Minnesota Choice. Ms. Dickison also detailed Dakota County trends, processes, revenues, and costs. This item was information only; no action was requested.

7.2 Update On Impacts Of Interim Housing Supports Guidelines, Adopt Permanent Housing Supports Guidelines And Amend 2010 Social Services Budget

Patrick Coyne, Social Service Director, presented on this item. Mr. Coyne reviewed Dakota County's Housing Support budget and how each area has a unique allocation and purpose. Mr. Coyne reviewed the Interim Housing Support Guidelines and their impacts on 46 families in 2010 and the eligibility requirements of the Family Unification Program. There was a motion by Commissioner Workman, seconded by Commissioner Egan, and passed on a 5-0 vote to recommend the County Board adopt the following resolution:

WHEREAS, by Resolution No. 97-450 (July 1, 1997), the Dakota County Board of Commissioners established guidelines and a county funded housing budget for shelter and other costs for families and

individuals who were homeless or at risk of becoming homeless, to be used only when no federal or state funds were available; and

WHEREAS, In response to escalating costs, by Resolution No. 10-092 (February 9, 2010), the Dakota County Board of Commissioners amended those guidelines which limited the use of county levy to only those families and individuals who are served by the Dakota County Social Services Department (county clients); and

WHEREAS, the amended guidelines also focused emergency and preventative supports for homeless county citizens not served by Social Services on emergency shelter and salvaging housing situations using other non-county funds; and

WHEREAS, staff recommends that the Dakota County Board of Commissioners adopt as permanent the Interim Community Services Guidelines for Serving Homeless Families and Individuals; and

WHEREAS, staff further recommends that the 2010 Social Services budget be amended to reflect the transfer of \$183,695 from the County-wide budget to provide housing supports for the remainder of 2010.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts as permanent, the Interim Community Services Guidelines for Serving Homeless Families and Individuals approved by Resolution No. 10-092 as it applies to the use of county levy, which are:

FAMILIES

Emergency Shelter

Provide shelter for families at Dakota Woodlands, Inc. Families must develop and make progress on a plan to resolve their housing crisis.

Transitional Housing

Provide transitional housing through subsidies for those families served by Dakota County Social Services and who are moving out of the shelter or awaiting other subsidies. Families must be making progress on a plan for permanent housing through work with a case manager. The total number of county housing subsidies is limited to the amount budgeted for this purpose.

Case Management

Provide case management when families enter a shelter or when families are in transitional housing.

SINGLE ADULTS AND COUPLES WITHOUT CHILDREN

Emergency Shelter:

For non-disabled single adults and couples without children, will be referred to metro-wide shelters.

For non-disabled single adults and couples without children, provide up to three days shelter during November through April.

Transitional Housing:

Continue to provide housing subsidies for disabled adults served by Dakota County Social Services. The total number of county housing subsidies is limited to the amount budgeted for this purpose.

Case Management:

Provide case management to disabled adults if served by Dakota County Social Services. No case management is provided to non-disabled adults.

; and

BE IT FURTHER RESOLVED, That the 2010 County budget be amended as follows:

EXPENSE

County-wide	\$(183,695)
Social Service – homelessness prevention	\$ 183,695
NCC	\$ 0

7.3 Progress Report From First Year Of Statewide Health Improvement Program

Mary Montagne, Public Health Supervisor, presented on this item. Ms. Montagne reviewed the goals, evaluation measures, and logic model of SHIP. Ms. Montagne also detailed a summary of policy, system, and environmental changes that were completed in the first year of SHIP along with other changes that are in process or are planned for year 2. This item was information only; no action was requested.

8. COMMUNITY SERVICES DIRECTORS REPORT

Each Commissioner received a copy of the Director's written report and Kelly Harder, Community Services Director, pointed out highlights.

9. ADJOURNMENT

There being no further business to come before the Committee, the meeting was moved for adjournment by Commissioner Krause, seconded by Commissioner Schouweiler, and passed on a 5-0 vote. The meeting was adjourned at 11:25 a.m.

Respectfully submitted,

Beth Bisciglia
Administrative Coordinator
Community Services Division